

**ORGANIZATION LETTERHEAD**

**DATE**

National Labor Management Cooperation Committee Trustees

**RE:** Request for Funding Support for **NAME OF INITITIVE**

Dear National Labor Management Cooperation Committee Trustees,

On behalf of the **ORGANIZATION NAME**, I am writing to request funding support totaling **\$000,000.00** for **NAME OR DESCRIPTOR** initiative.

The requested funds will support our efforts to **SENTENCE OR TWO ON DESCRIPTION OF WHAT FUNDS WILL BE USED FOR.**

We believe these initiatives align with the objectives of the National Labor Management Cooperation Committee and will have a significant positive impact on both employers and employees within our industry.

We appreciate your consideration of this request and look forward to the possibility of continued collaboration with you. If you require any additional information, please do not hesitate to contact me at **XXX-XXX-XXXX** or **FIRST@LAST.COM.**

Thank you for your time and support.

Sincerely,

**FIRST LAST**  
**TITLE**  
**COMPANY**