



NECA-IBEW NATIONAL LABOR MANAGEMENT COOPERATION COMMITTEE
1201 Pennsylvania Avenue, N.W., Suite 1200, Washington, DC 20004
301-215-4510
www.Powering-America.org

NLMCC Grant Assistance Request Form – Partnering Program

Please read all the instructions carefully before completing this form. Your request may be delayed or denied if improperly completed.

Instructions

Local Parties should jointly complete the form. It is essential that both parties agree on the request details before submission.

This request form is designed for the **PARTNERING PROGRAM ONLY**. If you are requesting funds for another purpose, please use the appropriate form. If you need assistance with this form, please contact your designated IBEW or NECA Field Representative.

Please submit a cost estimate for all Partnering related expenses. Funds will be disbursed after the event takes place. Receipts for the event must be submitted within ninety (90) days after the event to be reimbursed. (*See Chart Below*)

Please submit this form at least four (4) weeks prior to the scheduled Partnering Program event to ensure proper review and approval. Ensure all fields are completed accurately to avoid delays.

IBEW Local Union No. _____ **NECA Chapter** _____

Partnering Program Details

Please give a brief description of the reasoning for the Partnering Program Request:

Will the IBEW International Vice President be in attendance: Yes No

Will the NECA Regional Executive Director be in attendance: Yes No

Date of the Partnering Program event: _____

Funds Usage Agreement

By submitting this form to the Trustees of the NLMCC, the signers are agreeing to the following terms and conditions:

1. All approved funds must be used exclusively for the purpose detailed above. Any proposed adjustments or modifications to the intended program must be submitted to the NLMCC Trustees in writing and receive explicit written approval before implementation.
2. Applicants agree to maintain complete, detailed, and accurate records of all payments incurred. A full record, including clear and accurate receipts, invoices, or similar documentation must be submitted to the NLMCC Trustees ninety (90) days after the date of the event.
3. All documentation, including this form, any receipts, invoices, or similar documentation should be submitted to poweringamerica@necanet.org and poweringamerica@ibew.org.

Please note that the Trustees retain the right to approve or deny any requests. Additionally, they may require further information to facilitate the decision-making process

Signatures

For the IBEW:

For NECA:

Name

Name

Title

Title

Signature

Signature

Email

Email

Cellphone Number

Cellphone Number

Date

Date

Cost Estimate Chart for Partnering Program Related Expenses

<i>Item</i>	<i>Description</i>	<i>Estimate (\$)</i>
<i>Venue Rental</i>		
<i>Facilitator Costs</i>		
<i>Food & Beverage</i>		
<i>Other</i>		
<i>Total</i>		