



NECA-IBEW NATIONAL LABOR MANAGEMENT COOPERATION COMMITTEE
1201 Pennsylvania Avenue, N.W., Suite 1200, Washington, DC 20004
301-215-4510
www.Powering-America.org

NLMCC Grant Assistance Request Form – Advertising

Please read all the instructions carefully before completing this form. Your request may be delayed or denied if improperly completed.

Instructions

Local Parties should jointly complete the form. It is essential that both parties agree on the request details before submission.

This request form is designed for **ADVERTISING ONLY**. If you are requesting funds for another purpose, please use the appropriate form. If you need assistance with this form, please contact your designated IBEW or NECA Field Representative.

Please submit this form at least four (4) weeks prior to the scheduled advertising contract beginning to ensure proper review and approval. Ensure all fields are completed accurately to avoid delays.

IBEW Local Union No. _____ **NECA Chapter** _____

Workforce Needs

To ensure the trustees have all necessary data to determine the eligibility of your request, please provide the following:

Workforce Demand Data:

Number of Unfilled Calls (as of submittal): _____

Projected Unfilled Calls in the Next 6 Months: _____

Please give a brief description of the reasoning for the Advertising Program request:

How much is being requested for the Advertising Program? \$ _____

Are the parties requesting Workforce Recruitment Task Force (WRTF) assistance? Yes No

How much is your Local Labor Management Cooperation Committee contributing to the Advertising Program? \$ _____

What types of advertising is this Program request: Digital Print Tv Radio Other

How long does this Advertising Program run for:

Funds Usage Agreement

By submitting this form to the Trustees of the NLMCC, the signers are agreeing to the following terms and conditions:

- 1. All approved funding requests must be used exclusively for the purposes detailed above. Any proposed adjustments or modifications to the intended program must be submitted to the NLMCC Trustees in writing and receive explicit, written approval before implementation.
- 2. Upon approval, applicants should proceed with their advertising program request and will be responsible for paying all expenses upfront.
- 3. Applicants agree to maintain complete, detailed, and accurate records of all advertising expenses incurred. A full record, including clear and accurate receipts, invoices, or similar documentation must be submitted to the NLMCC Trustees within ninety (90) days after signing any advertising contract to receive reimbursement..
- 4. Any receipts, invoices, or similar documentation submitted after the ninety (90) day window will make the request ineligible for reimbursement.
- 5. All documentation, including this form, any receipts, invoices, or similar documentation should be submitted to poweringamerica@necanet.org and poweringamerica@ibew.org.

Please note that the Trustees retain the right to approve or deny any requests. Additionally, they may require further information to facilitate the decision-making process.

Signatures

For the IBEW:

For NECA:

Name

Name

Title

Title

Signature

Signature

Email

Email

Cellphone Number

Cellphone Number

Date

Date